

Public Safety Group
Police Series

POLICE LIEUTENANT
02/83

CHARACTERISTICS OF THE CLASS:

Under general supervision, has responsibility for the activities of the uniform division on an assigned shift; supervises the work of one of the details of the detective division and supervises the work of the entire division of shift; supervises the Bureau of Identification and Records, the Auxiliary Services Section or the Police Communications Office; and performs related work as required.

EXAMPLES OF DUTIES:

Directs and supervises the activities of the uniform division on an assigned shift; directs and supervises the activities of one of the detective divisions in investigating crimes and apprehending criminals in major crimes, such as homicide, burglary and theft, narcotic offenses, vice, auto theft; serves as executive lieutenant of the detective division; meets the public in person and by telephone, listens to their grievances, gives information and advises them on the City code and other laws when they inquire; interprets departmental rules, regulations and policies to employees; cooperates with County, State, and Federal law enforcement agencies in the apprehension and detention of wanted persons, criminals, recovery of stolen property, and all other matters of mutual interest; advises and assists subordinate police officers in law enforcement investigations, and personally participates in more difficult cases; acts for superior officers in their absence.

MINIMUM QUALIFICATION S:

Training and Experience: Six years of experience as a commissioned police officer with the El Paso Police Department, including two years of service as a Sergeant.

Knowledge, Abilities and Skills: Considerable knowledge of the modern principles, practices and procedures of police administrative organization, operation, identification and investigation; considerable knowledge of the operating procedures of the Police Department and limitations upon departmental authority; good knowledge of Municipal State and Federal criminal and related laws, ordinances and codes.

Ability to plan, assign, supervise, and review the work of subordinate personnel; ability to establish and maintain effective working relationships with public officials, fellow workers, and the general public.

Skill in the use of firearms; skill in the operation of a motor vehicle.

Director of Personnel

Department Head